

2018 AAUT AWARD SUMMARY



Award Types	Categories	No. of awards per category	No. of awards	Max submissions per institution	Prize money
1. Citations for Outstanding Contributions to Student Learning (Citations)	4	15	Up to 60	6	NIL
2. Awards for Programs that Enhance Learning (Program Awards)	6	1	6	2	NIL
3. Awards for Teaching Excellence (Teaching Awards)	7	1	7	3	TBC
4. Award for Australian University Teacher of the Year	N/A	N/A	1	N/A	TBC

2018 KEY ONLINE SUBMISSION DATES

Phase 1: Nominee Registration

- Opening Date: Monday 5 November 2018, 8.00am AEDT
- **Closing Date: Monday 19 November 2018, 11:59pm AEDT**

Please note that late registrations will NOT be accepted.

After Phase 1 closing date, registered nominees can be withdrawn but no new registrations can be added.

Phase 2: Upload Submission

- Opening Date: Monday 26 November 2018, 8.00am AEDT
- **Closing Date: Monday 10 December 2018, 11:59pm AEDT**

Please note that late submissions will NOT be considered.

Contact SPARKPLUS for technical support

support@sparkplus.com.au or 02 8007 4553

Available from Thursday 1 November to Friday 14 December 2018

(Monday to Friday: 9.00am to 6.00pm AEDT)

2018 AAUT NOMINATION PROCESS



- Nomination Form
- Assessment Criteria
- CV (Teaching Awards Only)
- Team Statement of Contribution (Team Nominations Only)
- Two References
- Supporting Documents (Program & Teaching Awards Only)
- Digital photograph

- One login per institution
- ICO allocated login details
- Submission by ICO
- Phase 1:** Nominee Registration
- Phase 2:** Upload submission and digital photograph

- Notification of outcome via email to ICO
- Feedback will be provided to unsuccessful nominations
- Invitation will be provided to successful nominations

- Ceremonies for Citations and Program Awards recipients will be at the discretion of their institution
- Announcement of Teaching Awards recipients and Teacher of the Year

2018 AAUT NOMINATION CHECKLIST

Documentation Requirements	Citations	Program Awards	Teaching Awards
Max submissions per institution	6	2	3
1. Nomination Form	X	X	X
2. Claims against Assessment Criteria	X	X	X
3. Curriculum Vitae (CV)	-	-	X
4. Team Statement of Contribution (For team nominations only)	X	X	X
5. Two Letters of Reference	X	X	X
6. Supporting Materials	-	X	X
7. Digital Photograph	X	X	X

2018 CITATION NOMINATION CHECKLIST



Tick	Documents required for online submission	Max Pages	Comment
	1. Citation Nomination Form (Acts as cover sheet/ Must be signed by VC, CEO or nominated delegate)	6	
	2. Claims against Assessment Criteria (Synopsis/ Program overview and context/ Statement addressing the assessment criteria/ Reference list)	4	
	3. Team Statement of Contribution (For team nomination only. Explains role and percentage of contribution)	1	
	4. Two Letters of Reference (one A4 page for each reference)	2	
	5. Digital Photograph	-	

2018 PROGRAM AWARD NOMINATION CHECKLIST

Tick	Documents required for online submission	Max Pages	Comment
	1. Program Award Nomination Form (Acts as cover sheet/ Must be signed by VC, CEO or nominated delegate)	7	
	2. Claims against Assessment Criteria (Synopsis/ Program overview and context/ Statement addressing the assessment criteria/ Reference list)	10	
	3. Team Statement of Contribution (For team nomination only. Explains role and percentage of contribution)	1	
	4. Two Letters of Reference (One A4 page for each reference)	2	
	5. Supporting Materials (Submit up to two – 3-minute video link, website URL and/or 10 pages PDF)	-	
	6. Digital Photograph	-	

2018 TEACHING AWARD NOMINATION CHECKLIST

Tick	Documents required for online submission	Max Pages	Comment
	1. Teaching Award Nomination Form (Acts as cover sheet/ Must be signed by VC, CEO or nominated delegate)	7	
	2. Claims against Assessment Criteria (Synopsis/ Program overview and context/ Statement addressing the assessment criteria/ Reference list)	8	
	3. Curriculum Vitae (CV) (Individual = max 3 pages/ Team = team leader max 3 pages and team members max 1 page each)	3 to 12	
	4. Team Statement of Contribution (For team nomination only. Explains role and percentage of contribution)	1	
	5. Two Letters of Reference (one A4 page for each reference)	2	
	6. Supporting Materials (Submit up to two – 3-minute video link, website URL and/or 10 pages PDF)	-	
	7. Digital Photograph	-	

